

## **Mission Statement**

To Improve the Quality of Life  
For Those Who Live and Work in The District

13 April 2007

Dear Councillor

You are hereby invited to a meeting of the Licensing Committee to be held in Committee Room 2, Civic Centre, Portholme Road, Selby on Monday, 23 April 2007 commencing at 10.00 am.

The agenda is set out below.

**1. Apologies for Absence and Notice of Substitution**

To receive apologies for absence and notification of substitution.

**2. Disclosure of Interest**

To receive any disclosures of interest in matters to be considered at the meeting in accordance with the provisions of Sections 94 and 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

**3. Minutes**

To confirm as a correct record the minutes of the proceedings of the meeting of the Licensing Committee held on 12 March 2007 (previously circulated).

**4. Procedure**

To outline the procedure to be followed at the meeting (pages 5 to 6 attached).

**5. Chair's Address to the Licensing Committee**

**6. Discreet Licensing Issue**

Report of the Head of Service – Legal and Democratic Services – (pages 7 to 15).

**7. Private Session**

**That in accordance with Section 100(A)(4) of the Local Government Act 1972 in view of the nature of the business to be transacted, the meeting be not open to the Press and public during discussion of the following items as there will be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12(A) of the Act.**

**8. Application for Hackney Carriage Licence**

Report of the Head of Service – Legal and Democratic Services (pages 16 to 43 attached).

**9. Application for Hackney Carriage Driver's Licence**

Report of the Head of Service – Legal and Democratic Services (pages 44 to 48 attached).

**10. Consideration of fitness of licensed Hackney Carriage Driver to operate on behalf of Selby District Council**

Report of the Head of Service – Legal and Democratic Services (pages 49 to 54 attached).

M Connor  
Chief Executive  
13 April 2007

**Disclosure of Interest – Guidance Notes:**

- (a) Councillors are reminded of the need to consider whether they have any personal or prejudicial interests to declare on any item on this agenda, and, if so, of the need to explain the reason(s) why they have any personal or prejudicial interests when making a declaration.
- (b) The Democratic Services Officer or relevant Committee Administrator will be pleased to advise you on interest issues. Ideally their views should be sought as soon as possible and preferably prior to the day of the meeting, so that time is available to explore adequately any issues that might arise.

**[Please note that the papers relating to the applications have been circulated to councillors of the Licensing Committee only, who should return the agenda to Democratic Services at the conclusion of the meeting to enable the papers to be destroyed confidentially].**

### **Dates of Future Meetings of the Licensing Committee**

<b>Date of Meeting</b>	<b>Deadline Date</b>
4 June 2007	16 May 2007

### **Membership of the Licensing Committee 10 Members**

<b>Conservative</b>	<b>Labour</b>	<b>Independent</b>
J Ashton	G Croston	J McCartney
J Dyson	D Davies	
K McSherry	S Duckett	
C Pearson (Vice Chair)		
R Sayner (Chair)		
D Peart		

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## Descriptions of Exempt Information

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
8. Qualifications for Exempt Information:

Information falling within paragraph 3 is not exempt information by virtue of that paragraph if it is required to be registered under -

- (a) the Companies Act 1985;
  - (b) the Friendly Societies Act 1974;
  - (c) the Friendly Societies Act 1992;
  - (d) the Industrial and Provident Societies Acts 1965 to 1978;
  - (e) the Building Societies Act 1986; or
  - (f) the Charities Act 1993.
9. Information falling within any of the 7 categories listed above is not exempt if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
  10. Information which;
    - (a) falls within any of paragraphs 1 to 7 above; and
    - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above,

is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## **LICENSING COMMITTEE**

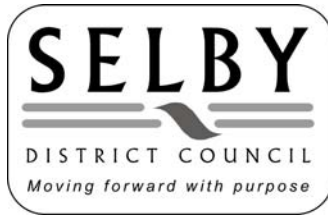
### **PROCEDURES TO BE FOLLOWED**

The Licensing Committee acts in a quasi judicial capacity to give a fair hearing to an applicant where a hearing is required by law or equity. When considering the case the only evidence the Members of the Committee can take into account is evidence previously submitted to form the agenda and any verbal evidence given at the actual meeting by Officers representing the Council and by the applicant or his/her representative, and their witnesses. The following procedures must be followed.

1. Procedures to be followed when submitting an application to the Licensing Committee for consideration;
  - i) The Council's Officers will liaise with the Committee Section to arrange a suitable date for the meeting. The applicant and Members of the Committee will be informed of this date in writing and a copy of the procedure note will be included for the applicant.
  - ii) The applicant and Council's Officers will submit any written evidence to the Committee Section for inclusion in the agenda by a given date. If the evidence is to be verbal, this should be stated.
  - iii) If witnesses are to be called the Committee Section must be notified prior to the hearing.
  - iv) Any application for adjournment because of late submission of papers, will in principle be considered sympathetically by the Committee.
  
2. The procedure to be followed by the Licensing Committee:
  - i) For each individual case the applicant and any representatives will be shown into the Committee Room at the same time as the appropriate Council's Officers. Witnesses will enter the room at the same time unless there are any objections.
  - ii) The District Solicitor will introduce the applicant, any representatives, witnesses and the Council's Officers to the Members of the Committee.
  - iii) The Chair will introduce Members of the Committee.
  - iv) The Chair will then go through the procedure as follows:

- a) Officers representing the Council will present the case for the Council. They may present such witnesses as they believe are appropriate.
- b) Officers representing the Council, and any witnesses, will then answer questions from the applicant or his/her representative, and from Members of the Committee.
- c) The applicant or his/her representative will then present the applicant's case. They may present such witnesses as they believe are appropriate.
- d) The applicant or his/her representative, and any witnesses, will then answer questions from the Committee and the Council's Officers.
- e) The Council's Officers will then sum up on behalf of the Council.
- f) The applicant or his/her representative will then sum up.
- g) The applicant and his/her representative will then be asked whether they consider they have had a fair hearing and the Committee will take into account any comments, which are then made. The Chair of the Committee will then ask the Council's Officers presenting the case the same question and will again take account of any comments made.
- h) The Council's Officers, the applicant and his/her representative, all witnesses, press and public, will then be asked to withdraw from the meeting whilst the Committee makes their decision on the evidence presented.
- i) The applicant and his/her representative, the Council's Officers, all witnesses, press and public, will be invited back into the meeting to be informed of the Committee's decision.

Following the Committee meeting the Committee Section will inform in writing to the applicant the decision of the Licensing Committee.



**Title:** Discreet Licensing Issue

**To:** Licensing Committee

**Date:** 23<sup>rd</sup> April, 2007

**Service Area:** Legal and Democratic Services

**Author:** Tim Grogan – Enforcement Officer – Licensing

**Presented by:** Tim Grogan

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**1. Purpose of Report**

- 1.1 To seek a decision regarding the approval of the grant of a private hire vehicle licence in respect of Ian Thomas Margerison and that the nature of such a Licence be discreet in manner.

**2. Recommendation**

- 2.1 **That Councillors approve the issue of a Private Hire Vehicle Licence in the form of a disc identifying a Chrysler 300C Touring motor vehicle registration number YB 56 BMZ as a Private Hire Vehicle.**

**3. Executive Summary**

- 3.1 Ian Thomas Margerison has applied for a Private Hire Vehicle Licence in respect of a Chrysler saloon vehicle and requests that the Licence be discreet in manner.

**4. The Report**

- 4.1 On the 24<sup>th</sup> February, 2007, Ian Thomas Margerison applied for a Private Hire Vehicle Licence in respect of a Chrysler 300C Touring motor vehicle registration number YB 56 BMZ. Mr. Margerison requested that such a Licence be discreet in manner as a consequence of his proposed customers who required an executive transportation service using vehicles not displaying a 'plate'.

- 4.2 Two prospective business customers support this application and confirm this in writing.
- 4.3 Section 48(5) of the Local Government (Miscellaneous Provisions) Act 1976 is the legislation which deals with this matter. The Section provides that a District Council shall issue a plate or disc in order that a vehicle may be identified as a private hire vehicle.
- 4.4 Other Authorities have issued Licences in the form of a disc which is discreet in nature. Selby District Council have granted such Licences on two previous occasions.
- 4.5 A copy of the disc, which will be provided on a red background thereby replicating the colour of the private hire vehicle plate, is available for scrutiny.
- 4.6 A copy of Mr. Margerison's application and letter are attached together with two letters from customers.

## **5. Financial Implications**

- 5.1 There are no financial implications

## **6. Link to Corporate Plan**

- 6.1 It is the corporate policy of the Council to promote the health and safety of those who live and work in the District.

## **7. How Does This Report Link to Council's Priorities?**

- 7.1 It is a Council priority to promote the health and safety of those who live and work in the District.

## **8. Impact on Corporate Policies**

- |     |                                   |                  |
|-----|-----------------------------------|------------------|
| 8.1 | <b>Service Improvement</b>        | <b>No Impact</b> |
| 8.2 | <b>Equalities</b>                 | <b>No Impact</b> |
| 8.3 | <b>Community Safety and Crime</b> | <b>No Impact</b> |
| 8.4 | <b>Procurement</b>                | <b>No Impact</b> |
| 8.5 | <b>Risk Management</b>            | <b>No Impact</b> |
| 8.6 | <b>Sustainability</b>             | <b>No Impact</b> |
| 8.7 | <b>Value for Money</b>            | <b>No Impact</b> |



## **9. Background Papers**

- 9.1 A copy of Section 48(5) of the Local Government (Miscellaneous Provisions) Act 1976 is available in the Legal Services Section.
- 9.2 A letter from Ian Thomas Margerison.
- 9.3 Letter of support from Keith Taylor.
- 9.4 Letter of support from C. E. F. Taylor.
- 9.5 Application for grant of Licence by Ian Thomas Margerison.
- 9.6 Copy of disc.